

# COVENTRY WOODS LMS 2035

## Service Request for Strata Common Property

Unit # \_\_\_\_\_

Date (M-D-Y) \_\_\_\_\_

Name \_\_\_\_\_

Email \_\_\_\_\_

Phone (Home) \_\_\_\_\_

Phone (Cell) \_\_\_\_\_

### Work Required

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<b>Request #</b>	<u>OFFICE USE ONLY</u>	
	<u>Date Owner Contacted (M-D-Y)</u>	<u>Owner Availability</u>
	<u>Completed (Owner Signature or Email)</u>	<u>Caretaker or Strata Signature</u>
	<b>See Over for Progress Report</b>	

<p><b>Date (M-D-Y)</b></p>	<p><b>Initial Assessment</b></p> <p style="text-align: right;"><b>INITIAL</b></p>
	<p><b>Materials Required</b></p>
<p><b>Date (M-D-Y)</b></p>	<p><b>Supervisor Notified (Name)</b> _____</p> <p><b>Strata Responsibility (Yes)</b> _____ <b>(No)</b> _____</p> <p><b>CARETAKER TO CONTINUE</b></p>